Thongsley Fields Primary and Nursery School
Marking and Feedback Policy for English and Mathematics
Promoting Progress

At Thongsley Fields Primary and Nursery School, we believe that feedback and marking is essential to promoting pupil progress.

Purpose

The purpose of our marking policy is to:

- maximise progress
- provide challenge
- encourage, motivate, support and promote positive attitudes
- close the gap, correct errors and address misconceptions
- consolidate learning
- signpost next steps
- celebrate achievement, presentation and effort
- acknowledge children's work
- show pupils that we value their work
- allow pupils to respond to comment and develop their work (through closing the gap comments)
- ensure consistency
- provide information for assessment and inform planning

Feedback should:

- be regular (Improvement feedback at least 1 x weekly in English and Maths)
- be clear
- be constructive
- be understood by all children
- be related to needs, attainment and ability
- be related to specific learning outcome (eg. LO/SC)
- follow the school's marking code
- ensure that pupils know how well they are doing and what they need to improve to make further progress
- provide pupils with opportunities to assess their own work and that of others

Dedicated time should be given to children to respond to feedback as part of the weekly timetable. In writing and for editing and improving work

To ensure the children's feedback response is clear and valued, 'purple polishing pens' will be used by the children.

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Feedback should provide an opportunity to either:

- *Return to work -*Edit/improve current work
- *Move on* -Identify steps for future development
- *Practise* -Consolidate skills/ understanding
(See appendix for example)
Purple polishing pens will be used for all of the above.

There will be some differences between the types of feedback given in Literacy and Maths which are evident in the appendix and Marking Code.

Agreed code
- All children should present their work in line with the school's presentation policy.
- All marking should be completed using a green pen.
- All work marked will be initialed by the teacher who has taught the lesson.
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Success Criteria
We know our policy is working if:
- Evidence of improvement feedback is seen in future work.
- children are aware of what their marked work is telling them and how they can improve
- children are given opportunities to improve a piece of work at least once weekly
- children are given time to understand and respond to marking and talk to staff about it if needed
- children acknowledge targets or 'next steps' and work towards achieving them
- marking informs future planning
- there is evidence that work is being marked regularly, consistently and in line with marking code.

Monitoring
We will ensure that these guidelines are being used consistently throughout the school by sampling marked work in line with the school monitoring and evaluation policy. Feedback on the implementation of the policy will be given during staff meetings or with individual members of staff.

This policy will be reviewed in line with the school development plan.
Written and agreed: June 2014
To be reviewed: June 2015

KS1 and KS2 Marking Code

Code	Description
✔	L.O achieved
✔ ✔	Learning objective exceeded
⟹	Learning objective not met
✔	Good
✔ ✔	Outstanding
⟹	Improvement
FF	Follow Feedback
? Work Underlined	Does this make sense?
//	New paragraph
^	Word(s) missing
Sp	Spelling error. Sp written in the margin, misspelt word underlined.
x	Incorrect answer
HW!	Handwriting needs to be improved (model how/where appropriate)
O	Error
VF	Verbal Feedback Given

Examples of feedback marking in Maths

Closing the Gap	Rewrite or model a question
	Remember to...
	You can...
	Tips for improvement
	Prompts e.g. What happens when you add 10 to a number?
	Look carefully at your answers
Consolidation	Write 2 addition and 2 subtraction sentences with the numbers 2,5 and 7?
	If 2+8=10 what is 8+2?
	Give true/false statements, can children write explanation
	Write a word problem using this calculation method?
	Is there a pattern?
	What do you notice?
Moving On	Does this work for...
	What happens when...
	Challenge: now show me 26+14
	Provise next level of question e.g. TUxU give HTUxU
	Show me how you would do this with 3 digit numbers?

Examples of feedback marking in English

Closing the Gap	Rewrite or model a question Remember to… You can… Tips for improvement and strategies to use (e.g. a dictionary, thesaurus) Prompts e.g. What have you missed from your S.C? Change this sentence by… Re read this sentence and… Is… appropriate for the text type. What could you use instead?
Consolidation	Include 3 more… Where do you need… Identify/Underline… Use connectives to… Think of another… Chose another opening sentence for… Change the meaning by changing the adverbs/adjectives… Give a further explanation of…
Moving On	Now… Read some… to look for examples of… Extend… to include… Add a sub ordinate clause to your sentence? What dialogue could improve this paragraph? What alternative ways could you begin/end this story/poem/letter? Extend this further by…

FS Marking Code

Code	Description
.	Emerging
✔	Expected
✔ ✔	Exceeding
WS	Work completed with support
WLS	Work completed with a little support
I	Work completed independently
VF	Verbal feedback
⟹	Next steps